

## STAKEHOLDER GROUP MEETING

### FOR BORONIA PARK COMMUNITY & SPORTS FACILITY

Date: 1/12/2020

The meeting opened at 4:30pm.

#### PRESENT

<b>Name</b>	<b>Organization</b>	<b>Position</b>
Neil Strickland	HHC	Director of Services Delivery & Special Projects
Antony Picone	HHC	Project Manager
Jacqui Jones	HHC	Communications Officer
Andrew Hipwell	DJRD Architects	Architect (Director)
Peter McFarlane	HHRUFC	Vice President
Blake Walker	HHRUFC	
Ben Chaplin	HHRUFC	
Cathy Inglis	Gladesville Ravens Netball club	
Kerry O'Brien	Boronia Park PS	

#### APOLOGIES

<b>Name</b>	<b>Organization</b>
Melissa Cullen	Gladesville Ravens Netball club
Ben Woods	Ryde Hunters Hill, Cricket Club
Katherine Micallef	Villa Maria Primary School

## **2.0 Plan of Management. (POM)**

Neil gave a brief overview of The Plan of Management. Some items discussed were:

- A maximum of 450m<sup>2</sup> is provided in the Plan of Management but the current proposal is for a 396m<sup>2</sup> footprint.
- The location was shown to be between ovals 1 & 2. We may move this slightly so as to avoid the Telco building.
- There building will be 2 levels.

## **3.0 Concept design by HHRUFC**

**3.1** A concept design was prepared by Melocco & Moore Architects, engaged by the HHRUFC. This concept drawing is being used for discussion purposes.

## **4.0 Users**

**4.1** The main users of this Facility will be:

- Hunters Hill Rugby Union Football Club
- Ryde Hunters Hill Cricket Club
- Gladesville Ravens Netball Club
- Villa Maria Primary School
- Boronia Park Public School
- Informal users

## **5.0 Functional Requirements**

### **5.1. General**

- Undercroft area required for BBQ and to provide shelter.
- About 100m<sup>2</sup> of Storage, in total, would be required as a minimum.
- An accessible toilet is required as well as standard toilets.
- The existing canteen is small and the new one would ideally be twice as big.
- Some Canteen Storage is Required.
- First Floor Community Room Required to accommodate 100 people.
- Access Ramps from the carpark are to be considered to access first floor Community Room. This will save the cost of a lift as well as the running costs.
- Heating and air-conditioning to be considered to the Community Room.
- An area for trophies will be required in The Community Room.

- Consideration to be given to potential other users such as yoga classes, conferences, personal trainers etc.
- For security it was suggested that we use gates, cameras and lights. Alarms have not been considered an option at this stage.
- A PA system is required to the Community room. There is an external PA system for announcements.
- Roof design to consider the possibility of Rugby balls and cricket balls landing on the roof.
- Some minor landscaping will be required.

### **5.2 It would be anticipated that the fence be cut out to accommodate the building. HHRUFC**

- The Canteen is extensively used.
- Storage required for a BBQ
- Storage required for equipment would be about 60m<sup>2</sup>, currently uses 44m<sup>2</sup>
- ARU Facilities guidelines needs to be adopted when designing change rooms. It has been suggested that these guidelines would suffice for other sports.
- Change room requires toilets as per guidelines and 4 showers.
- 2 changerooms are required
- A referee's room with a desk, shower and toilet cubicle is required.
- Community Room will be used for functions, awards night, and meetings.
- The Community Room would require an area for memorabilia, trophies etc.
- The club would provide some display cabinets.
- Female referees to be separately accommodated
- There is a PA system in place, but one is required in the Community Room
- Gala Days and tournaments are often hosted.

### **5.3 Ryde Hunters Hill Cricket Club**

- Not represented at this meeting, however it has been suggested that they would require a small area for storage, approximately 10m<sup>2</sup>
- It was also suggested that the canteen is rarely used

### **5.4 Ravens Netball Club**

- Require a small area for storage about 6m<sup>2</sup>.
- Canteen is not used
- They require toilet facilities and the undercroft for shelter
- The park is used for training only.

### **5.5. Villa Maria Primary School**

- Not represented. Tony Picone to investigate what their requirements for storage would be.

### **5.6 Boronia Park Public School**

- They require a small area for storage, which will avoid carrying sports equipment to and from the School.
- All other facilities mentioned above would be adequate for their use.
- The park is used for School sports, for example Athletics Carnival.

### **5.7 Other Groups that may hire the Facility**

- At this stage there has been no other group interested in hiring the facility, however Council anticipates that there could be interest in hiring the Community Room.

## **6.0 Site Constraints**

- 6.1** We are limited to the location which was shown to all Stakeholders.

## **7.0 Stakeholder Issues**

- 7.1** No issues or major concerns were raised.

## **8. 0 Time Frames**

- 8.1** *Stakeholder Group Meetings*- A schedule will be sent out to all Stakeholders with proposed dates and times for meetings.

- 8.2** *Design Stages*- A schedule will be sent out.  
At the next meeting, it would be anticipated that Andrew Hipwell would have some floor plan sketches which Stakeholders can then agree on or comment on.

- 8.3** *Approvals* - A schedule will be sent out. The important date we are aiming for is to have drawings sufficient enough to go out to DA by the 16/04/2021

## **9.0 Other**

- 9.1** Tony Picone to email Andrew old photos of the fence around oval no. 1

## **10.0 Close of meeting**

Meeting ended at 6.45pm  
Next meeting TBA

