





# Request to Upgrade Or Downgrade your Garbage Bin

**LODGEMENT OF APPLICATION:** You can lodge for your application via:

[customerservice@huntershill.nsw.gov.au](mailto:customerservice@huntershill.nsw.gov.au)

 **Email:** A tax invoice will be sent via email for payment when your application has been accepted by Council. Payment **MUST** be made within three (3) working days of receipt of invoice and can be paid using credit card. Credit card payment details outlined on tax invoice.

 **Council:** Hunters Hill Council, 22 Alexandra Street, Hunters Hill.

8.30am - 4.30pm, Monday – Friday.

**Payment by CASH, CHEQUE OR CARD**

 **Mail:** Hunters Hill Council, PO Box 21 Hunters Hill NSW 2110.

**Payment by CHEQUE ONLY**

Please note: Your application will **NOT** be processed until **FULL** payment has been received. If paying by CREDIT CARD, an additional 0.53% processing fee will apply

## Applicant details

Title:		Surname:		First Name:	
Company Name:					
Street Address:					
	Suburb:		Postcode:		
Postal Address:					
	Suburb:		Postcode:		
Contact Number:					
Email Address:					

## Location of Property

<b>DETAILS AS ABOVE:</b> <input type="checkbox"/> (Please tick if same as Applicant Street Address)	Unit No:		House No:	
Street Address:				
	Suburb:		Postcode:	
Lot:			DP/SP/Estate:	

## Consent of all owners

### Every owner of the land must sign this form.

If the owner is a corporation, the form must be signed by the authorised director and the common seal must be stamped on this form.

If the property is a unit under strata title or a lot in a community title, in addition to the owner's signature the common seal of the body corporate must be stamped on this form over the signature of the owner and signed by the chairperson or secretary of the Body Corporate or the appointed managing agent.

*As owner of the land to which this application relates I /We acknowledge by asking for a new or additional bin may increase my waste fees and charges*

Owner		Owner	
Signature		Signature	
Date		Date	
Company Seal: if applicable <i>Where owner is a company or owner's corporation, a seal and/or ACN &amp; ABN must be provided</i>			
ACN		ABN	

If you are signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of Attorney, executor, trustee, company director, etc.)

**(These details are located upon your rate notice, property deeds etc.)**

## Bin Details (those to be removed)

Size of Bin	Red Lid Bins	Blue Lid Bins	Yellow Lid Bins	Green Lid Bins
80 Litre	<input type="checkbox"/>	N/A	N/A	N/A
120 Litre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
240 Litre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bin Serial No				

<b>Bin Details (those to be replaced)</b>				
<b>Size of Bin</b>	<b>Red Lid Bins</b>	<b>Blue Lid Bins</b>	<b>Yellow Lid Bins</b>	<b>Green Lid Bins</b>
80 Litre	<input type="checkbox"/>	N/A	N/A	N/A
120 Litre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
240 Litre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OFFICE USE: New Bin Serial No				

<b>OFFICE USE ONLY: CUSTOMER SERVICE OFFICER</b>		
Instruction to URM: Each column must have the date and name of staff making the change	DATE	NAME
URM Advised – Confirmation of Owner's Details recorded in property.gov		
Current Waste Charge		
Amended Waste Charge		
Excel Updated with Bin No		
Memo created in property.gov		
Letter to owner		
Supplementary Report Created		
Rates Officer		
Payment Details:		
Amount Paid:	Receipt No:	Event No:
CSO Name:	CSO Signature:	Date: