



COUNCILLORS, DONATION OF ATTENDANCE FEES

PURPOSE

The purpose of this policy is to enable a Councillor to elect not to receive an annual fee (or part thereof) and instead have Council make an ex-gratia payment, commensurate with the fee to which the Councillor would otherwise be entitled, to the charity or non-profit organisation of his or her choice.

SCOPE

This policy applies to situations when a Councillor wishes to not receive his or her annual fee, and instead have Council donate an amount commensurate with the fee to a charity or non-profit organisation.

Pursuant to the provisions of Section 248 of the Local Government Act 1993, a Council must pay each Councillor an annual fee. The amount may be fixed by the Council and is determined in accordance with the decisions of the Remuneration Tribunal. This policy allows for the payment of this fee to a charity or non-profit organisation of the Councillor's choice.

This can be achieved pursuant to Section 356 of the Local Government Act 1993, which provides that a Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.



POLICY STATEMENT

PART 1 POLICY GUIDELINES

1. DONAION OF ANNUAL FEE

- 1.1. Each Councillor is to advise the General Manager in writing of the charity or non-profit organisation that is to receive payment of the annual fee to which the Councillor is entitled under Section 248 of the Local Government Act 1993.
- 1.2. Council must then make a resolution authorising the contribution of the annual fee to the designated charity or non-profit organisation.
- 1.3. Payments to the designated charity or non-profit organisation are to be made on an annual basis at the completion of each Mayoral term.

POLICY OWNER

The policy authority is the General Manager.

AUTHORISATION AND REVIEW

Next Review Date

This policy was reviewed in November 2011. No changes or amendments required.

This policy is to be reviewed in 2014 or with any changes to relevant legislation or Council policy.

Version Control Table

Date	Version	Res. No.	Key Changes	Author
24.07.2003	1.0	19/03	Adoption of Policy	B. Smith
14.09.2009	1.1	285/09	Revision of policy. Clause 1.2 of policy added.	B. Smith