



DELEGATION OF POWERS TO MAYOR

DELEGATION

THAT in pursuance of Section 377 of the Local Government Act, 1993, the following powers and authorities be delegated to the Mayor, Councillor Richard Quinn subject to any other specific provision of the Act and any other relevant legislation, Regulation, Policy or Instrument thereunder and also having regard to any code or expressed policy of the Council:

1. Power to convene any meeting of the Council or any Standing, Special or Advisory Committee of the Council in accordance with the Code of Meeting Practice.
2. Power to cancel or postpone any meeting of the Council or any Committee of the Council provided the reason for this action is reported to the next ordinary meeting of the Council.
3. Power to deal with any application for permission to address the Council on any matter within the jurisdiction of the Council or of particular interest or relevance to the Council area.
4. Power to direct that any part of the Council business paper be withheld from distribution to the press and/or the public until the question has been determined by Council.
5. Power to direct that any particular matter within the meaning of Section 10 of the Local Government Act 1993 be discussed in closed session, in the general interests of the Council or the Municipality.
6. Power to expel any person from the Council Chamber during a Council meeting and to summon the aid of the Police where any act of disturbance or disorder warrants this action.
7. Power to appoint any other Councillor or staff member (in consultation with the General Manager) as an alternative representative of the Council at any meeting or function having relevance to local government or to Hunters Hill, particularly



where the Mayor or any appointed delegate is unable, for any reason, to attend.

8. Power to convene public meetings and to use the Town Hall for this purpose.
9. Power to represent the public face of the Council (particularly in any dealings with the media or any formal inquiry into any matter having relevance to Hunters Hill or to the business of the Council).
10. Power to represent the Council and/or the community in any negotiations or with central governments, government agencies associations of Councils or community organisations relating directly or indirectly to the business of the Council or to the character or quality of life in Hunters Hill.
11. Power to consent to the withdrawal or discontinuation of legal proceedings where the circumstances and professional advice warrant this action.
12. Power to sign cheques and other bank documents on behalf of the Council in conjunction with the General Manager or any other authorised signatory.
13. Power to authorise any urgent expenditure up to \$10,000 in addition to any similar authority delegated to the General Manager.
14. Power to approve annual or other leave of the General Manager.
15. Power to use the Town Hall or other Council premises, without charge, for any civic or ceremonial purpose.



Note: What is the role of the Mayor (Section 226)

- to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council
- to exercise such other functions of the Council as the Council determines
- to preside at meetings of the Council
- to carry out the civic and ceremonial functions of the Office of Mayor.

AUTHORISATION

Version Control Table

Date	Version	Res. No.	Key Changes	Author
10.05.2004	1.0	103/04	Policy adoption	B. Smith
29.09.2008	1.1	337/08	Adoption of Delegation - 2008 election	B. Smith
24.09.2012	1.2	248/12	Adoption of Delegation - 2012 election	B. Smith
25.09.2017	1.3	264/17	Adoption of Delegation - 2017 election	B. Smith