

APPLICATION AND PERMIT TO CONDUCT CHARITABLE FUND RAISING AND PROMOTIONS



LODGEMENT OF APPLICATION: You can lodge your application via:

Email: customerservice@huntershill.nsw.gov.au



Council: Hunters Hill Council, 22 Alexandra Street, Hunters Hill
8.30am-4.30pm, Monday-Friday



Mail: Hunters Hill Council, PO BOX 21Hunters Hill NSW 2110

Office Use

Fee Paid: \$

Receipt No:

Date:

Application Number

Applicant details

Applicant:

Charity:

Contact:

Address:

Suburb:

Postcode:

Phone No:

Mobile:

Email:

Fax:

COLLECTION PROMOTION DESCRIPTION (Full details of collection/promotion are required including the proposed location/ size of tables)

AREA FOR COLLECTION

Permits are only issued up to one (1) month in advance. A separate form is required for each month.

PERMIT IS REQUIRED FOR THE MONTH OF : _____					COUNCIL USE ONLY
Suburb	Street	No. of Collectors/ Persons conduction Promotion	Date	Time From: To	Determination
Hunters Hill					
Woolwich					
Henley					
Huntley Cove					
Huntley					
Gladesville					
Boronia Park					

INDEMNITY

This indemnity form must be completed and signed before a permit can be issued.

Name of Applicant:

(referred to hereafter as the Permit Holder) holds Hunter's Hill Council (referred to hereafter as the Council) harmless and releases and indemnifies, and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission on the part of Council, its servants, agents, or employees either solely or in contribution thereto.

Signed:

Date:

PRIVACY STATEMENT

If you are applying for consent as an individual, you may be providing the Council with personal information (such as your name and address) within the meaning of the Privacy and Personal Information Protection Act 1998. The personal information requested on this form will only be used to fulfil the purpose for which it is being collected as described on this form. The supply of information by you is voluntary, but if you cannot, or do not wish to, provide the information sought, we may not be able to process your application. The Council is to be regarded as the agency that holds the information and will endeavor to ensure that this information remains accurate and up-to-date. You may make an application for access or amendment to this information held by the Council. You may also make a request that Council suppress your personal information from being made publicly available. Council will consider any such application in accordance with the relevant legislation. This application form is accessible to the public upon written application, subject to Council's Privacy Management Plan and the Government Information (Public Access) Act Enquiries concerning this matter can be addressed to Council's Customer Service Manager.

I have read and understand the Privacy Statement

Signed:

Date:

CERTIFICATE OF CURRENCY DETAILS

Insurance Details

Please complete this form, giving details of your public liability insurance. Please note that you are required to arrange for Hunter's Hill Council to be named on your insurance as joint insured for the respective rights and interests of yourself and Council.

Insurance Information

I hereby declare that (name of applicant) as permit holder and Hunter's Hill Council are insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$10 million.

Name of Insurance Company:

Public Liability Policy No:

Period of Insurance:

From	To
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Limits of Indemnity:

\$

Location:

Anywhere in Hunter's Hill Council area

Cover:

The Insured's legal liability to public in respect of personal injury and property damage

I understand that this insurance shall not be cancelled or lapse without the agreement of Hunter's Hill Council and the policy document shall be endorsed to this effect.

This insurance includes the cross liability clause.

Signed:

Date:

NB: A Copy of your Certificate of Currency **must** be provided to Council before a permit is issued.

DECLARATION

I have read and understand the conditions of this permit and agree to comply with them. I understand that permits are non-transferable and that a copy of the permit is to be presented to Hunter's Hill Council Rangers and Officers upon request. Failure to comply will result in an order to cease the activity immediately and to leave the area. I have supplied a copy of the Certificate of Currency and Authority to Fundraise from the Office of Charities, Department of Gaming and Racing.

Signature:

Date: