



## HUNTER'S HILL COUNCIL

# APPLICATION TO OPERATE ON-SITE SEWAGE MANAGEMENT SYSTEM

### 1. LOCATION OF LAND TO WHICH APPLICATION RELATES TO

Unit No \_\_\_\_\_ House No \_\_\_\_\_  
Street \_\_\_\_\_ Lot \_\_\_\_\_  
Suburb \_\_\_\_\_ Section \_\_\_\_\_  
Post Code \_\_\_\_\_ Nearest Cross Street \_\_\_\_\_ DP/SP/Estate \_\_\_\_\_

### 2. APPLICANT

Mr  Mrs  Ms  Miss  Dr  Other

Family Name or Company \_\_\_\_\_

Given Names or ACN \_\_\_\_\_

Postal Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_ Alternate \_\_\_\_\_

Mobile \_\_\_\_\_ Facsimile \_\_\_\_\_

### 3. CONSENT OF OWNER

Every owner of the land must sign this form. If the owner is a corporation, the form must be signed by the authorised director and the common seal must be stamped on this form. If the property is a unit under strata title or a lot in a community title, in addition to the owner's signature the common seal of the body corporate must be stamped on this form over the signature of the owner and signed by the chairperson or secretary of the Body Corporate or the appointed managing agent.

Owner \_\_\_\_\_ Address \_\_\_\_\_

*As owners of the land to which this application relates  
I/we consent to this application. I/We also give consent for  
authorised Council Officers or its agents, solicitors or  
consultants to enter the land to carry our inspections  
relating to this application and to undertake to its  
obligations and powers under the Environmental Planning  
and Assessment Act and Local Government Act.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# OPERATE ON-SITE SEWAGE MANAGEMENT FACILITY

## 4. INSTALLATION DETAILS

Installers Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Business Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

Licence No \_\_\_\_\_

## 5. SYSTEM DETAILS

### System Brand

- Aerated Waste Treatment System  \_\_\_\_\_
- Septic Tank  \_\_\_\_\_  
 Transpiration Area     Absorption Trench     Pump Out
- Wet Composting Toilet  \_\_\_\_\_
- Waterless Composting Table  \_\_\_\_\_
- Greywater Treatment Device  \_\_\_\_\_
- Cesspit (Pit Toilet)  \_\_\_\_\_
- Collection Well  \_\_\_\_\_
- Other  \_\_\_\_\_

## 6. FOR ALL SYSTEMS

Where is/will your irrigation area or absorption area be located?

- Lawn     Permanent Landscape Area     Garden     Other (please specify) \_\_\_\_\_

How far is/will the system be located from the following?

Dam \_\_\_\_\_ m      River \_\_\_\_\_ m      Road \_\_\_\_\_ m

Well \_\_\_\_\_ m      Bore \_\_\_\_\_ m      Property Boundary \_\_\_\_\_ m

ON what type of soil is/will your on-site sewage system be located?

- Sand                       Loam                       Clay
- Sandy Loam               Alluvial                       Gravel

Is the disposal site subject to local or river flooding?     Yes     No

**OFFICE USE: (To be completed by Customer Service Officer)    ALL FEES MUST BE PAID PRIOR TO INSPECTION**

Please retain your receipt as proof of lodgement of the application

\*GST is included in the fee

Fee Type	Fee (\$)	Receipt No.
Application to Operate	\$106.70	
Inspection Fee	\$140.00	

Customer Service Officer: \_\_\_\_\_

Date: \_\_\_\_\_



## OPERATE ON-SITE SEWAGE MANAGEMENT FACILITY

### 7. INFORMATION REQUIRED

The following information MUST be submitted with any application to install or amend a system of sewage management, as required by Clause 26 of the Local Government (General) Regulation 2005.

#### 1. Completion of application form

All details on the application form are mandatory and are required to be completed and accurate.

#### 2. Plan

The application must be accompanied by a plan (3 Copies), to scale, showing the location of:

- (a) the dwelling in relation to the block and proposed effluent disposal area;
- (b) the sewage management facility proposed to be installed or constructed on the premises;
- (c) any related effluent disposal areas;
- (d) the location of any bore holes;
- (e) any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or related effluent disposal areas;
- (f) any related drainage lines or pipework (whether natural or constructed); and
- (g) the location of any existing system of sewage management and effluent disposal area (if applicable).

#### 3. Specifications

The application must be accompanied by full specifications of the sewage management facility proposed to be installed or constructed on the premises concerned, including a full copy of any Certificate of Accreditation and associated conditions.

#### 4. Site assessment

The application must be accompanied by details of the climate, geology, hydrogeology, topography, soil composition and vegetation of any related effluent application areas together with an assessment of the site in the light of those details.

#### 5. Statement

The application must be accompanied by a Statement of:

- (a) the number of persons residing, or probable number of persons to reside, on the premises, and
- (b) Such other factors as are relevant to the capacity of the proposed sewage management facility.
- (c) Calculations as to the sizing of the effluent disposal area.

#### 6. Operation and maintenance

The application must be accompanied by details of:

- (a) the operation and maintenance requirements for the proposed sewage management facility;
- (b) the proposed operation, maintenance and servicing arrangements intended to meet those requirements; and
- (c) the action to be taken in the event of a breakdown in, or other interference with, its operation.

**Compliance requirements** The application must comply with:

- (a) Local Government (General) Regulation 2005;
- (b) Environment & Health Protection Guidelines – On-site Sewage Management for Single Households;
- (c) Australian Standard 1547 – 2000 – On-site Domestic wastewater Management; and

**FAILURE TO CARRY OUT THESE INSTRUCTIONS MAY LEAD TO THE REFUSAL OF THE APPLICATION**

### 8. PRIVACY NOTIFICATION

Note: You are advised that this application form is a public document. The personal information that Council has collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are:

- officers within the Council;
- data service providers engaged by the Council from time to time;
- any other agent/contractor of the Council; and
- other Statutory Authorities.

The supply of the information by you is not voluntary. If you cannot provide or do not wish to provide the information sought, the Council may be limited in dealing with your request etc. Council has collected this personal information from you in order to process your request/application etc. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the PPIPA. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed by the Privacy Officer on ph: 9879 9400.