



# HUNTER'S HILL COUNCIL

## COMPLYING DEVELOPMENT CERTIFICATE

This Complying Development Certificate application is made under

- State Environmental Planning Policy (Exempt and Complying Development Code) 2008  
 State Environmental Planning Policy (Infrastructure) 2007  
 SEPP Affordable Housing

**Note:** To determine if you are able to carry out Complying Development a current Section 149(2) Planning Certificate is required.

### 1. APPLICANT

Mr  Mrs  Ms  Miss  Dr  Other

Family Name or Company \_\_\_\_\_

Given Names or ACN \_\_\_\_\_

Postal Address \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

### 2. LOCATION OF PROPERTY (Where the building work is to be carried out)

Unit No \_\_\_\_\_ House No \_\_\_\_\_

Street \_\_\_\_\_ Lot \_\_\_\_\_

Suburb \_\_\_\_\_ Section \_\_\_\_\_

Post Code \_\_\_\_\_ Nearest Cross Street \_\_\_\_\_ DP/SP/Estate \_\_\_\_\_

### 3. CONSENT OF OWNER

Every owner of the land must sign this form. If the owner is a corporation, the form must be signed by the authorised director and the common seal must be stamped on this form. If the property is a unit under strata title or a lot in a community title, in addition to the owner's signature the common seal of the body corporate must be stamped on this form over the signature of the owner and signed by the chairperson or secretary of the Body Corporate or the appointed managing agent.

Owner \_\_\_\_\_ Address \_\_\_\_\_

*As owners of the land to which this application relates  
I/we consent to this application. I/We also give consent for  
authorised Council Officers or its agents, solicitors or  
consultants to enter the land to carry out inspections  
relating to this application and to undertake to its  
obligations and powers under the Environmental Planning  
and Assessment Act and Local Government Act.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



## COMPLYING DEVELOPMENT CERTIFICATE

### 3. CONSENT OF OWNER CONTINUED.....

Without the owner's consent, we will not accept the application. This is a very strict requirement for all applications. Please call us to find out who owns the land according to our records. Customer Service (02) 9879 9400.

If you are signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg Power of Attorney, executor, trustee, company director, etc)

### 4. YOUR DECLARATION

I confirm that the development proposal contained in this application, complies with the definition of "complying development" as permitted by the State Environmental Planning Policy (Exempt & Complying Development Code) 2008.

Signature \_\_\_\_\_

Date \_\_\_\_\_

#### Privacy Statement

The personal information requested in this form is required under the *Environmental Planning and Assessment Act 1979* and will only be used in connection with the requirements of this legislation. If you do not provide the information, Council will not be able to process your application. This information will be available to Councillors, Council Officers, consultants to the Council and members of the public as required by the Act. Council is to be regarded as the agency that holds the information. You may request amendments of any personal information held by Council that are incorrect.

### 5. DEVELOPMENT DETAILS

If complying development is made under State Environmental Planning Policy (Exempt and Complying Development Code) 2008

Please tick applicable part:

- |  |   |
|--|---|
| <input type="checkbox"/> Part 3 - General Housing Code                       | <input type="checkbox"/> Part 3A - Rural Housing Code   |
| <input type="checkbox"/> Part 4 - Housing Alterations Code                   | <input type="checkbox"/> Part 4A - General Development Code                                   |
| <input type="checkbox"/> Part 5 - Commercial and Industrial Alterations Code | <input type="checkbox"/> Part 5A - Commercial and Industrial (New Buildings & Additions) Code |
| <input type="checkbox"/> Part 6 - Subdivision Code                           | <input type="checkbox"/> Part 7 - Demolition Code   |
| <input type="checkbox"/> Part 8 - Fire Safety Code                           |   |

Detail description of proposed works/proposed use. \_\_\_\_\_  
\_\_\_\_\_

### 6. ESTIMATE COST OF DEVELOPMENT

Cost of Works \$ \_\_\_\_\_

*The contract price, or if there is no contract a genuine and accurate estimate, for all labour and material costs associated with all demolition and construction required for the development, including the cost of construction of any building and the preparation of a building for the purpose for which it is to be used (such as the costs of installing plant, fittings, fixtures and equipment). GST is also to be included.*

*Note: this is used for reporting to the Department of Planning & Environment.*

### 7. PRESENT USE OF THE PROPERTY

Date Commenced \_\_\_\_\_  
\_\_\_\_\_

### 8. PREVIOUS USE OF THE SITE

Date Commenced \_\_\_\_\_  
\_\_\_\_\_

### 9. HAS THE SITE BEEN TESTED FOR CONTAMINATION (INCLUDING ASBESTOS)

Tested:

Yes

No



## COMPLYING DEVELOPMENT CERTIFICATE

### 10. BUILDERS DETAILS

These details are required  
prior to determination

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Facsimile \_\_\_\_\_

Contractors License No. \_\_\_\_\_

Owner/Builder Permit No. \_\_\_\_\_

### 11. DESCRIPTION OF DEVELOPMENT

For each new building, indicate:

Number of storeys (including underground storeys) in the building. \_\_\_\_\_

Gross floor area of building (m<sup>2</sup>). \_\_\_\_\_

Gross site area of land on which the building is to be erected (m<sup>2</sup>). \_\_\_\_\_

For each proposed new residential building, indicate:

Number of existing dwellings on land on which new building is to be erected. \_\_\_\_\_

Number of those existing dwellings that are to be demolished in connection  
with the erection of the new building. \_\_\_\_\_

Number of dwellings to be included in the new building. \_\_\_\_\_

Will the new dwellings be attached to other new buildings?  Yes  No

Will the new dwellings be attached to existing  
buildings?  Yes  No

Does this site contain a dual occupancy?  
(dual occupancy is two dwellings on the same site)  Yes  No

### 12. BUILDING MATERIALS

Tick one box for each of the walls,  
floor, on the same site)

#### Floor

- 20 Concrete/Stale
- 40 Timber
- 80 Other
- 90 Not Specified

#### Frame

- 40 Timber
- 60 Steel
- 70 Aluminium
- 80 Other
- 90 Not specified

#### Roof

- 10 Tiles
- 20 Concrete/Slab
- 30 Fibrous Cement
- 60 Steel
- 70 Aluminium
- 80 Other
- 60 Steel
- 90 Not Specified

#### Walls

- 12 Brick Veneer
- 20 Concrete, stone
- 30 Fibrous Cement
- 40 Timber, weatherboard
- 50 Curtain Glass
- 60 Steel
- 70 Aluminium Cladding
- 80 Other
- 90 Not specified



## COMPLYING DEVELOPMENT CERTIFICATE

### 13. NOTES FOR COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

You need to provide 4 copies of the plans and specifications of your proposal to help the certifying authority determine whether it complies with the set standards and requirements of complying development. Please confirm that you have attached this material by placing a tick in the appropriate box.

- Site Plan                      The site plan must be drawn to scale, show the location of the land, the measurements of the land, the size of the land and which direction is north. Any existing vegetation and trees on the land. The location and uses of buildings that exist on the land. The existing levels of the land in relation to buildings and roads. The location and uses of buildings on sites that adjoin the land.
- Plans                              Plans or drawings of the proposal, drawn to scale that indicate where relevant
- Where you propose to alter, add or rebuild a building that already exists on the land, please colour the plans to show the alteration, addition or rebuilding you propose to do*
- the location of any building or structures on the land, any proposed extensions or additions, the boundaries of the land and any development on adjoining land
  - the floor plans of each proposed building or work
  - each elevation of the proposed building or work
  - the height the proposed development will be in relation to the land
  - the level of the lowest floor, the level of any yard or unbuilt area and the level of the ground
  - any changes that will be made to the level of the land by excavation, filling or otherwise
  - the arrangements you have made for parking, where vehicles will enter and exit the site, and how vehicles will move about the site
  - the fire safety and fire resistance measures, if any, and their height, design and construction
  - how the land will be landscaped or otherwise treated and what types of vegetation will be used, including their height and maturity.
- Notification Plan              Site Plan, elevation & sections only (**8 Copies**)
- Specifications                      The specifications for the development will describe the construction, including the standards that will be met, the materials that will be used to construct the building and the methods of drainage, sewerage and water supply. They will state whether the materials to be used will be new or second hand and give details of any second hand materials to be used.

Where you propose to modify plans and specifications that have already been approved you need to colour the plans or specifications to show the modifications.

### 14. INFORMATION TO BE ATTACHED TO THE APPLICATION

You need to provide additional information with your application that is relevant to the type of work you are proposing. Please indicate what you have included by ticking the box.

*If the proposal is for alterations and additions, new work must be coloured*

- Any document or information required by a BASIX certificate
- Where you propose to meet the performance requirements of the Building Code of Australia (BCA) by using an alternative solution alternative solution to the deemed to satisfy provisions of the BCA:
- *a list of the performance requirements you will meet by using by using the alternative solution*
  - *the details of the assessment methods you will use to meet those performance requirements*
  - *a copy of any compliance certificates on which you rely.*
- Evidence of any accredited component, process or design on which you seek to rely.
- Components, processes or designs that relate to the erection or demolition of a building are accredited under the Environmental Planning and Assessment Regulation 2000.*



# COMPLYING DEVELOPMENT CERTIFICATE

## 14. INFORMATION TO BE ATTACHED TO THE APPLICATION CONTINUED.....

- Details of the fire safety measures, unless your are building a single dwelling or a non-habitable building or structure, such as a private garage, carport, shed, fence, antenna, wall or swimming pool.

*These details are to include a list of any fire safety measures you propose to include in the building or on the land. If you propose to alter, add to or rebuild a building that is already on the land the and, a list of the fire safety measures that are currently used in the building or on the land.*

Subdivision Work , such as building a road or stormwater drainage system

- Details of the existing and proposed subdivision pattern, including the number of lots and the location of roads.
- Details of the consultation that you have carried out with the relevant public authorities who provide or will increase the services you will need eg water, road, electricity and sewerage
- Existing ground levels and the proposed ground levels when the subdivision is completed
- Copies of any compliance certificates that you may rely on
- 4 copies of detailed engineering plans. The plans must include, earthworks, road-works, road pavement, road furnishings, stormwater drainage, water supply works, sewerage works, landscaping works and erosion control works.

## 15. CHANGE OF USE OF A BUILDING

- If you are going to change the use of a building or the classification under the Building Code of Australia and are doing work, a list of any existing or proposed fire safety measures provided or to be provided in relation to the land and any building on the land as a consequence of building work. This list is not required for a single dwelling or structure ancillary to a single dwelling.

**OFFICE USE:** (To be completed by Customer Service Officer)

\*GST is included in the fee

Please retain your receipt as proof of lodgement of the application

Fee Type	Fee (\$)	Receipt
CDC		
*Inspections		
LSL		
S94		
Notification Fee		
Security Deposit		
<b>Total</b>		

Customer Service Officer \_\_\_\_\_

Date \_\_\_\_\_