



ROAD & FOOTPATH
OPENING BY
CONTRACTOR ON
BEHALF OF A UTILITY
COMPANY
INFORMATION SHEET

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Information

Federal and State Utilities, and Government Enterprises may be required to upgrade, maintain or install new infrastructure assets that will require excavation through Council's assets, such as road pavements, footpath, kerb & gutter, drainage systems, traffic facilities or recreation and open space, such as parks or sports fields.

Each Utility is entitled to conduct such activities under the various legislative instruments, such as Electricity Suppliers Act, Telecommunications Act, etc. Included within these various legislative instruments is the requirement to provide notification of the intention to conduct such work. Failure to provide the required notification may result in work being halted, as the opportunity to provide feedback, or consult with the affected community, has not occurred. Once the specified notification has occurred, Council will respond to the Utility, or its Agents, by providing a copy of the NatSpec 1152 Specification and/or the road and footpath opening Fact Sheets, which details the following:

- Road pavements specification
- Footpath, kerb and gutter and driveway specification
- Requirements governing the nature of material used as sub-base material;
- Compaction requirements;
- Other design requirements regarding sub-surface drainage (if applicable). The purpose of providing the specifications is to ensure Utilities clearly understand Council's requirements, and adequately budget for the permanent restoration.

1. Contractors

Utilities may also engage contractors to conduct such work on their behalf, and these contractors are covered under relevant legislation. The extent of the work that is covered by the legislation is limited to the Utility's Asset installation, repair or upgrade. A Road Opening Permit (ROP) is not required for this work to proceed. Once such work is complete, the Utility, or their contractor, will finish their work as a temporary restoration. However, in the interest of ensuring public domain considerations are taken into account, consultation with Council is strongly recommended. A minimum of forty eight (48) hours' notice prior to works commencing and forty eight (48) hours' notice after works have been completed is suggested. Depending on the status of the works, in the subject field of the notification to Council's email, council@huntershill.nsw.gov.au, please state either 'Notification of the commencement of Utility works at [site location]' or 'Notification of the completion of Utility works at [site location]'.

2. Information to supply

- Prior to the commencement of works, the following information must be supplied as a minimum, along with the e-mail notification to Council:
 - Contractor's details including the site contact (If the Utility or Government Enterprise is using a Contractor);
 - A copy of Land Access and Activity Notice
 - A copy of the comments or conditions, if any, which may have been provided by Council during the notification of Land Access and Activity Notice phase. ROAD AND/OR FOOTPATH OPENING BY CONTRACTOR ON BEHALF OF A UTILITY COMPANY
 - A copy of ROL from RMS if works are on a State Road, etc.;

- Works commencement date;
- Estimated works completion date;
- Utility Contact details;
- Description of works being undertaken

3. Excavation of Decorative Pavers

If the proposed work involves the excavation of decorative pavers, the Utility, or its contractor, is requested to salvage/save the pavers and any other reusable items that are required to be disturbed as part of the works, and deliver them to Council's depot at 22 Alexandra Street, Hunters Hill 2110, to be re-used during the permanent restoration. Please be advised that if items are not retained where possible, and Council has to order replacement paves, then the costs associated with the minimum order quantity will be reflected in the Council rate charged.

4. Temporary and Permanent Restoration

Upon completion of the works, the affected area shall be temporarily restored and made safe until Council can undertake the permanent restoration of the site. If there are any defects to the temporary restoration works prior to the restoration order being provided to, and agreed by, Council for final restoration work, then notification is required to Council to advise of the defects in question. Within forty eight (48) hours of reporting the defects to Council, the area shall be rectified and repaired by the Utility Company and/or its Contractors. If rectification works are not carried out within the required period, then Council will undertake the works and all costs associated with the works will be borne by the Utility Company.

Upon completion of the temporary restoration, Council will provide the Utility/Contractor a price for the permanent restoration, which will be based on commercially competitive rates.

Within seventy-two (72) hours of the notification to Council that temporary restoration works have been completed, a Council Officer will be in contact to arrange a joint inspection of the site. The contractor engaged will be required on site for this inspection. During the inspection, Council's Officer will assess the scope of the works undertaken. Following inspection, the costs required to re-instate the works will then be forwarded on to the entity that will issue the Purchase Order/Restoration Order for the final restoration. In the event that the Purchase Order is to be issued by the Utility, payment will be required upon completion of the final restoration. However, in the event that the contractor working on behalf of the Utility is responsible for issuing the Purchase Order / Restoration Order, then payment will be required prior to commencement of the final restoration by Council. If the size and quantities are as agreed, then written confirmation to Council to that effect is required. Council will then issue the Contractor with an invoice. The payment of the invoice is required prior to Council undertaking the permanent restoration works. Until payment is received the liability remains with the Utility/Contractor.

Once payment has been confirmed Council will assume the liability associated with the site and will look to undertake the permanent restoration works within 90 calendar days.